



We Serve

ALACHUA LIONS CLUB

P.O. BOX 1386
15115 NW 142ND STREET
ALACHUA, FL. 32616

Use Agreement

1. Use for social events only. Maximum Capacity 100 (Due to Covid 19 regulations, capacity is limited to the current capacity allowed by Alachua County ordinance.)
2. Upon approval, you will be allowed a maximum of twelve (12) hours for full day facility use on reserved date. **This includes set up and clean up time.** EVENING/NIGHT EVENTS MUST END BY 11 P.M. and finish cleaning by 12 Midnight.
3. Checks should be made payable to ALACHUA LIONS CLUB and must be paid in advance of your usage. There will be a \$35.00 charge for any returned checks. You will be charged for any repairs of damages over the \$100 damage deposit. (Your date will not be reserved until \$100 deposit is paid. Full payment due 5 days prior to event or reservation may be cancelled and deposit is forfeited.) Initials_____
4. You or your representative must be present at all times in which the clubhouse is unlocked. When you or your representative are not present the door must be locked, and all lights must be turned off.
5. THE FIREPLACE MUST NOT BE USED AT ANY TIME.
6. No open bar or kegs are allowed on premises. Single serve beer and wine only. Initials_____
7. Do not use tape, nails, staples or tacks on any wall, trim, ceiling, or stonework of the building. Do not hang anything from the ceiling. Initials_____
8. Do not remove pictures and plaques from the walls Initials_____
9. Do not slide tables on the floor.
10. Bring your own paper goods or garbage bags.
11. **CLEAN UP-** Sweep then damp mop floors with cold water only. No soap or detergent! Wipe all tables, countertops, and surfaces with antibacterial/antivirus cleaner after use. **If floors are littered with glitter, confetti, food crumbs, etc. after event a \$50 cleaning fee will be deducted from the deposit.** Initials_____
12. Take your garbage, food, ice and decorations from the premises. Do not leave food, drinks, or ice in refrigerator. Initials_____
13. Pick up all garbage and debris from grounds resulting from your use.
14. Return key to the keybox when event is over, or you will forfeit your deposit.
15. TAKE A PICTURE OF THE LOCATION OF FLAGS, TABLES AND CHAIRS BEFORE YOUR EVENT AND RETURN THEM TO THAT EXACT CONFIGURATION AFTER YOUR EVENT. Initials_____
16. You understand that your deposit will NOT be returned to you in full if any of these cleaning requirements are not met or if there is ANY damage to the building or tables and chairs. Initials_____
17. You understand that your access to the facility is limited to the specific date and time of your use agreement. The key box code will be provided to you at the time of your use. Initials_____
18. No violence, fighting, intoxication or damage to the property will be tolerated.
19. No **bounce houses**, **slip-n-slides**, **bon fires**, excessively loud music or other outside activities are allowed on the property.
20. Deposit will not be refunded for cancellations less than 14 days before reserved date. Initials_____
21. Deposit will be refund by check. Please allow up to two weeks for preparation a mailing of check. _____

Date of Event: _____ Hours: _____ Fees Due: 5 days before reservation

Signed: _____ Print: _____ Date: _____

Phone: _____ Text Yes No

Email: _____
